



RTC-I 000 2.5 UNIVERSAL TIME CLOCK

SIMPLY ICON. QUICK. RELIABLE. SIMPLE TO INSTALL.

PRODUCT HIGHLIGHTS

- Multiple communication options supported: USB, network or Web for remote access
- Multiple punch options supported: customized PIN, Prox badge and Web punch
- Enter tip, job number, piece count entry at the clock
- Network up to 16 time clocks, 250 employee capacity, over LAN, WAN, VPN, or Internet, or manage as stand-alone clock
- USB Flash Drive option for creating backup of time clock data

The RTC-1000 2.5 provides your small business organization, with a quick and reliable automated time and attendance solution that will instantly control labor costs by impacting your bottom line with a hassle-free pay day.

Whether your time keeping needs are basic, or complex, and whether your computer skills are minimal or that of an IT expert, the RTC-1000 2.5 Universal Time Clock is truly a user friendly solution that is easily scalable to suit your varying business needs and resources.

Employees easily clock IN with a unique (3-9 digit) ID number or with a badge at the time clock. Employees stay informed and can see the number of hours they have worked for that day or for the week at the clock. Supervisors, on the same hand, can easily access the time clock data anytime to edit, monitor employee hours and generate reports. Access your RTC-1000 from your computer, over the network, or even remotely over the Internet from any smart phone or tablet device.





Dimensions: 7.25" x 8" x 2"; Weight: 1.2 lbs.

ALL THE SOFTWARE IS RIGHT ON THE CLOCK

The RTC-1000 2.5 is the only small business time clock, that can automatically calculate employee timecards without requiring a constant connection to a PC, server, or to the Internet. With software built right into the time clock, set up is a breeze as there's no software to install. The RTC-1000 2.5 actually hosts its own Website. To access employee data simply connect the time clock either to your office network, or to your computer, using one of the multiple connectivity options included.

MAJOR BENEFITS OF THE RTC-1000 2.5

Saves You Time. Reduces the time spent preparing time sheets, audits and reports. Helps settle employee time and wage disputes quickly.

Saves You Money. Eliminates costly human errors in time sheet preparation. Helps prevent overpayments.

Smooth Interaction with Payroll. Exports seamlessly to a CSV file and popular payroll programs: QuickBooks Plug-in, ADP, and Paychex Online Payroll.

Reduction of Costly Mistakes.

Eliminates costly human errors in time sheet preparation, buddy punching, over paid employees, non-compliance and payroll corrections after a pay period has ended.

WHAT'S IN THE BOX

RTC-1000 2.5 Time Clock
50 Employee Limit
15 Reusable Proximity Badges
Quick Start Guide
QuickBooks & ADP Interface and Paychex Online Payroll Interface
15 ft. Ethernet Cable
15 ft. USB Cable
Locking Mounting Plate with 2 Keys
Power Supply
Documentation & Setup Wizard CD
1-Year Manufacturer Warranty
30 Days Free Set Up Support

MAJOR PRODUCT FEATURES OF THE RTC-1000

Software built into the time clock allows the recording and calculating of employee punches, even when the time clock connection to the PC, server or Internet is lost.

Automatically tracks and calculates timecards for up to 50 employees. Easily expandable to accommodate up to 250 employees.

Supports popular pay periods: weekly, biweekly, semi-monthly and monthly pay periods.

Supports two levels of overtime daily, weekly, consecutive day (California Overtime).

Track employee paid breaks, lunch deductions, holiday and non-work hours. Sort and track employee hours worked by up to 32 departments.

Multi-PC ready to support multi-supervisor login. Customized permission level settings to assign employees by supervisor and more.

Custom Alerts feature allows you to proactively monitor and control unauthorized overtime and attendance.

Streamline your payroll with complimentary payroll exports such as: Advanced QuickBooks Plugin, Paychex Online Payroll Export, ADP, CSV, and API to create custom payroll exports.

REPORTS

TIMECARD REPORT											
From: 12/29/13 Thru: 01/15/14 Add Punch Add Non-Work Export Summary Signature Daily Notes Labor Exceptions Refresh											
003-Bill Smith											
DATE	TIME IN	DEPT	TIME OUT	LCH	ADJ	REG	OT1	OT2	HOL	TOTAL	TIPS
12/30/13	Mon 04:00p	Server	Tue 12:30a	30min		8.00				8.00	\$2.00
12/31/13	Tue 04:25p	Server	Wed 01:00a	30min		8.00	0.08			8.08	100.00
01/01/14	*Holiday	Server								8.00	
01/02/14	Thu 03:00p	Host	Fri 12:22a	30min		7.87				7.87	12
01/03/14	Fri 03:39p	Host	Sat 12:36a			8.00	0.86			8.86	80.38
Totals (Format: HUNDRETHS)						31.87	1.03		8.00	40.90	\$249.38
001-Cindy Marshall											
DATE	TIME IN	DEPT	TIME OUT	LCH	ADJ	REG	OT1	OT2	HOL	TOTAL	TIPS
12/31/13	Tue 07:59a	Server	Tue 04:00p	30min		8.00	0.35			8.35	22.00
01/01/14	*Holiday	Server								8.00	
01/02/14	Thu 03:00a	Kitchen	Thu 04:30p	30min		8.00				8.00	
01/03/14	Fri 03:04a	Server	Fri 04:34p	30min		8.00				8.00	
Totals (Format: HUNDRETHS)						24.00	0.35		8.00	32.35	\$32.00
Grand Total: (Format: HUNDRETHS)						55.87	1.38		16.00	73.25	\$281.38

STANDARD REPORTS AVAILABLE:

- Attendance Report
- Employee Timecard
- Employee Summary Report
- Timecard by Department
- Department Report

OPTIONAL SOFTWARE UPGRADES

Optional software upgrades available to easily accommodate changing time keeping needs such as Web Punch to track remote/mobile employee hours worked; benefit tracking; email alerts etc.